

Garrett Fuller

Contact Info

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660-262-8937

www.garrettfuller.org

Education

Bachelor of Science
University of Central Missouri (UCM),
Warrensburg, Missouri
Major: Digital Media Production
Emphasis: Digital Journalism
Expected Graduation: May 2021

Skills

Adobe Creative Cloud

- InDesign
- Photoshop
- Premiere Pro
- Audition
- Illustrator

AP style

Color theory

Graphic design

Google Maps

Miscellaneous software

- Audacity
- Microsoft Office
- Windows and macOS

Page layout

Photography

Reporting

Social media management

Videography

Website design

- Adobe Dreamweaver
- HTML 5 and CSS 3
- WordPress
- Responsive design
- Search engine optimization
- Google Analytics

Experience

Producer

UCM Veteran's Voice Podcast | Warrensburg, Missouri | January 2020 - present

- Coordinate schedules with guests and co-hosts
- Prepare for podcast episodes
- Direct show during recording
- Edit audio files into final product
- Publish final product on Anchor.fm and other podcasting platforms

Student Worker

UCM English Language Institute | Warrensburg, Missouri | October 2019 - present

- Assist international students in checking out laptops
- Teach students on how to use Windows and other software
- Perform various other office tasks in ELI office

Student Office Worker

UCM English & Philosophy Studies | Warrensburg, Missouri | October 2019 - present

- Assist professors and office professional with clerical tasks
- Prepare books and other publications for mailing
- Sort mail for professors
- Design slideshows for digital bulletin board informing students of upcoming events
- Assist UCM's English Language Institute with managing technology and assets

Senior Writer

UCM Muleskinner | Warrensburg, Missouri | January 2019 - May 2019

- Wrote investigative pieces and articles about campus news
- Produced videos and other multimedia elements (Google Maps, photo slideshows, etc.)
- Assisted Design Editor in page layout
- Collaborated with a team of 8-10 people

Assistant Editor

UCM Muleskinner | Warrensburg, Missouri | January 2018 - December 2018

- Worked with Design Editor to layout pages with text and graphical elements
- Reported news in community in written form
- Compiled upcoming events and police blotter briefs

Contributor

KMZU-FM | Carrollton, Missouri | June 2016 - August 2016

- Reported local city council meetings via written scripts and web articles
- Recorded sound bites for radio broadcast

Webmaster

Concerned Citizens for a Better Community, Inc. | Boonville, Missouri | March 2015 - August 2019

- Designed, developed and maintained two websites
- Assessed and met the needs of the organization
- Shared Google Analytic reports with organization leaders

Intern Reporter

Boonville Daily News | Boonville, Missouri | October 2014 - March 2015

- Reported community news
- Worked with editor to receive feedback